



Request for Qualifications

TITLE: ENGINEERING SERVICES FOR VARIOUS INFRASTRUCTURE PROJECTS INCLUDING BUT NOT LIMITED TO PAVING, CURBING, AND STORM WATER INSTALLATION TO PARKING LOTS & ROADWAYS.

DATE ISSUED: Sept. 6, 2023

DUE DATE: Sept. 29, 2023

TIME: 1:00PM

LOCATION: BUNCOMBE COUNTY GENERAL SERVICES DEPT

40 McCormick Place

Asheville, NC 28801

Telephone: 828.250.4233

REQUEST FOR QUALIFICATIONS

Pursuant to the General Statutes of North Carolina, statements of qualification will be received for the following:

REPAIR & REPAVING OF VARIOUS COUNTY PARKING LOTS & ROADWAY

Buncombe County is seeking candidates interested in providing engineering services for the design of various paving and infrastructure projects throughout Buncombe County. Statements of Qualification will be accepted until 1:00 p.m. on Friday, September 29th, 2023 for the above-named item at the Buncombe County General Services Department, 40 McCormick Place, Asheville, North Carolina, 28801. Buncombe County encourages submittals from minority businesses by providing certified minorities an equal opportunity to participate in all aspects of the RFQ process. One digital copy in pdf format of said statements of qualification must be submitted in person or by email to scott.metcalf@buncombecounty.org and generalservices@buncombecounty.org.

Request for Qualifications Authorized by:

Michael Mace
General Services Director

A. Purpose

Buncombe County is seeking engineering services to design various infrastructure projects including but not limited to paving, curbing, and storm water installation throughout the county including Lake Julian Park. Identifying various areas that are in need of repaving, resurfacing, restriping, and any other repairs necessary to return areas to a safe and well maintained state.

B. Project Summary

Project anticipated to include design for repaving, resurfacing, restriping, curbing, storm water mitigation and repairing parking lots and roadway access throughout the county including Lake Julian parks. Project may include design to pave existing gravel lots/drives, curbing, storm water installation and cost estimating. The Engineering team will be responsible for all permitting, bidding and construction administration of project.

C. Submission Requirements

- Letter of Interest – A letter of interest must be submitted giving the qualifications of the project team, including the firm history, individual resumes, current and completed projects over the last seven years.
 - Please list four projects similar in size, scope, and complexity;
 - Demonstrate success with similar projects for local and state governments and educational institutions, preferably within North Carolina; and
 - Provide examples of the past experience of key members of the proposed team on the projects itemized regarding the above.
- Provide an organizational chart and resumes which will address the following:
 - Name the Principal in Charge, Project Manager, and other individuals to be assigned to the project, providing for each the number of years of service with the company, number of years of professional experience, and educational background inclusive of professional certifications (if a joint venture, please list the above for each firm to be involved). Please indicate the number of persons employed by (each) firm. If the firm has multiple offices, please also list the number of persons employed by each office location proposed to provide architectural services for this project.
 - For sub-consultants, inclusive of landscaping, surveying, engineering, civil engineering, or other key components, please list the names and addresses of each company, as well as the name of any individuals to be assigned to the project.
- Provide a list of the current workload of the firm(s), the individual workload of the Project Manager(s).
- Provide the office location(s) which will be handling the project.
- Deadline – One digital copy in pdf format of the submission must be received by the Buncombe County General Services Department by 1:00 p.m. on September 29th, 2023. Emailed to Scott.metcalf@buncombecounty.org or received via thumb drive at General Services Department 40 McCormick Place.

D. Qualifications

Applicants will be evaluated in conjunction with the anticipated needs of County and information provided by the applicants as well as information obtained from references, persons, or other sources identified by the applicant or otherwise known by the County. Interviews are not anticipated; however, additional information may be requested.

E. Contact Information

Any questions about the submittal process should be directed to the contact person:

Scott Metcalf
Project Manager
Buncombe County General Services Department
40 McCormick Place
Asheville, NC 28801
Telephone: 828-450-5083
E-mail: scott.metcalf@buncombecounty.org